

Giving Back

Participatory Budgeting funding criteria

Before completing this application form, please read the following.

Requests for funding must comply with all of the following criteria;

- Funding allocated should reach a large number of recipients (i.e. not for the benefit of one individual) e.g. 10+
- Funding for projects should be for 12 months or less
- Funding will only be allocated to non-profit organisations
- Funding can only be allocated to new and upcoming projects, rather than well-established services
- Funding can only be for specific projects with specific outcomes (not for general appeals for funding)
- Funding can only be allocated to projects within the area of focus

Part One: Checklist

Answer all of the below

Yes

No

- Are you or your group based within one of the areas being offered funding Yes No
- Does/will your group provide a service to residents in one of the areas being offered funding Yes No

Part Two: About your Project

1. **What is the name of your group/project?**

2. **Main contact details**

3. **Address Main contact or Organisation (including postcode):**

4. **What is the best contact number for you?**

5. **What is your email address?**

6. **Tell us what you would like to do**

Please provide a brief description of your project (approx 150 words)

Question 2

This would be the person we would contact with any queries regarding the project.

Question 3

If your organisation does not have an address it may be the address of the main contact.

Question 6

This should include specific activities you would look to carry out

7. How will your project make your community better?

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8. What will the money be used for?

What is it?

Cost?

9. What is the total cost of your project?

Total cost	£
How much funding do you require from Greater Manchester Police?	£

10. If the total cost of the project is greater than the funding requested, how is the rest of the project being funded?

Question 8

Please tell us what items you would spend the funding on and how much they would cost

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Part Three: Bank Details

To reduce the time for successful applicants to receive their funding the following information is required. Please note that the bank account must be a group account not individual. If you need any support or advice regarding this please contact us.

Bidding groups do not need to be constituted , but will need their own group account or nominate a recognised organisation e.g. (Churches , Community Centres , Schools) to act as a banker.

Account Name	
Account Number	
Address of Bank/Building Society	
Postcode	
Name of Signatories	

Part Four: Submitting your application

When your application form is complete please either email it to email address on the webpage or drop in to your local station;

Data Protection and Freedom of Information

Data Protection

We will use the information you give us during assessment and during the life of your Funding (if awarded) to administer and analyse the Participatory Budgeting event and for our own research purposes. We may give copies of all or some of this information to individuals and organisations we consult when assessing applications, administering the programme, monitoring and evaluation. These organisations may include universities, external evaluators, partners of the Council and other groups involved in delivering the project.

We may share information with organisations and individuals with a legitimate interest in the participatory budgeting event. We have a duty to protect public funds and for that reason we may also share information with Lottery distributors, government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any Investment we award to you and fraud is identified, we will provide details to the police and fraud prevention agencies, To prevent fraud and money laundering.

We might use the data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups and their details will not be made public in any way, except as required by law.

DECLARATION

I hereby certify that the information contained in this application form is accurate, and acknowledge that in the event of a grant being made, the application form and guidance notes will be the basis of a binding agreement.

A representative from your project **MUST** be able to attend the event as specified by your local representative upon application

The decision of the voting panel is final (which will be the community on the day). There will be a complaints procedure in place

I consent for project application details and applicant details to be shared with other organisations

Any award made will be used **ONLY** for the purposes for which it is granted.

That no funding from other sources will be received for those items detailed in the application form which would constitute double funding unless stipulated on this application as match funding

All funding when spent must be documented and receipt/invoices kept for evaluating purposes, as well as a follow up visit from one of our organisers.

Greater Manchester Police is subject to the Freedom of Information Act 2000. This legislation gives the general public the right of access to information held by the police. Some information may be exempt from disclosure such as bank account details. The authority will consult with third parties who supplied the information but the final decision on the release of the information rests with the police.

Any unspent monies **MUST** be returned in the form of a cheque payable to 'Greater Manchester Police'.

I understand that failure to comply with the above requirements may result in the recovery of monies paid. Applicants **MUST** be willing to participate in any promotion in relation to the event.

I consent to undergoing a DBS check if my application is successful.

Name (*print*)

Signature

Date

We are committed to ensuring we engage with a diverse range of community members, that accurately reflects our communities. To enable us to ensure we do this can you please complete the following 7 questions anonymously.

Q1 Which of the following group's best represents your current age;

16 – 24

25 – 34

35 – 44

45 – 54

55 – 64

65 – 74

Over 74

Q2 Do you consider yourself to have a disability? If so, which of following best describes your disability?

No disability

Autism/neuro-diversity

Co-ordination, dexterity or mobility

Hearing, speech or visual impairment

Learning disability

Mental health

Other (please specify)

Prefer not to say

Q3 Is your gender identity the same as the gender you were assigned at birth?

Yes

No

Prefer not to say

Q4 Which of the following best describes your ethnicity?

White British

White Irish

White - Gypsy or Irish Traveler

White - Jewish

White - Eastern European

Any other White background

White and Black Caribbean

White and Black African

White and Asian

Any other mixed background

Asian or Asian British – Indian

Asian or Asian British – Pakistani

Asian or Asian British – Bangladeshi

Asian or Asian British – Sikh

Any other Asian background

Black or Black British – Caribbean

Black or Black British – African

Any other Black background

Chinese

Arab

Any other ethnic group

Q5 What is your religion or belief?

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Other (please specify)

Prefer not to say

Q6 What is your gender?

Male

Female

Q7 Which of the following best represents your sexual orientation?

Bisexual

Gay or Lesbian

Heterosexual / Straight

Prefer not to say