



Our ref: **GSA 2407/23**

Please quote our reference
number when responding

FREEDOM OF INFORMATION REQUEST REFERENCE NO: GSA 2407/23

I write in connection with your request for information dated 10/05/2023, I note you seek access to the following information:

For the time period between 1st April 2022 and 31st March 2023, please can you share the following information:

1. *How many Notice of Intended Prosecution letters did you send relating to motorists speeding?*
2. *How many Notice of Intended Prosecution letters did you send (relating to motorists speeding) more than 14 days after the offence occurred?*
3. *In how many instances did you pass the 14-day deadline for Notice of Intended Prosecution letters (relating to motorists speeding) and decide not to send one altogether?*
4. *Which service do you use to send Notice of Intended Prosecution letters (relating to motorists speeding)? (include all that apply)*
 - *Royal Mail Tracked 24*
 - *Royal Mail Tracked 48*
 - *Royal Mail Special Delivery Guaranteed by 9am*
 - *Royal Mail Special Delivery Guaranteed by 1pm*
 - *Royal Mail Signed for First Class*
 - *Royal Mail Signed for Second Class*
 - *Royal Mail First Class*
 - *Royal Mail Second Class*
 - *Royal Mail Sameday*
 - *Other*
5. *For all the Notice of Intended Prosecution letters you sent (relating to motorists speeding), can you let us know:*
 - a) *How many were contested (by responding 'Not guilty', or in any other way)?*
 - b) *Of these, how many were contested specifically because the Notice of Intended Prosecution letter was received more than 14 days after the offence?*
 - c) *How many of these contested cases went to a court trial?*

- d) *How many of the court trials ruled that the fine and driving licence points penalties were upheld/still applied?*
6. *Do you use technology to automate (machines carrying out tasks, instead of humans) the following processes when sending Notice of Intended Prosecution letters?*
- *Drafting letters*
 - *Printing letters*
 - *Putting letters into envelopes*
 - *Franking and posting*

Result of Searches

Following receipt of your request, searches were conducted within Greater Manchester Police to locate information relevant to your request. I can confirm that the information you have requested is held by Greater Manchester Police.

Question 1 – 154,349

Question 2 – We do not send out NIPs after 14 days.

Question 3 – No information held

Question 4 – All by Royal Mail First Class post

Question 5

- a) This information would be held by Her Majesty's Courts and Tribunal Service (HMCTS).
- b) As Q2 – none send out after 14 days.
- c) This information would be held by HMCTS.
- d) This information would be held by HMCTS.

Question 6 - We use the nation fixed penalty processing system to generate the NIPs and then a member of staff prints them. They are then taken to our outgoing post room where a folder/insertor machine is used to envelope & seal the NIPs. The envelopes are pre-printed with our Royal Mail account details. We utilise the Royal Mail online account to record our daily postage and Royal Mail collect our outgoing post daily from our office.