

**Date:** 6<sup>th</sup> June 2025  
**Our ref:** FOI/25/014892/G

**FREEDOM OF INFORMATION REQUEST REFERENCE NO: FOI/25/014892/G**

I write in connection with your request for information dated 05/06/2025, received by Greater Manchester Police (GMP) for the following information:

***Under the freedom of information act, please can you provide:***

- a copy of the most up to date SO1 form used for sex offender notifications***
- a copy of the form used to submit travel notification under sex offenders act***

**Result of Searches**

Following receipt of your request searches were conducted within Greater Manchester Police (GMP) to locate the requested information and I can confirm the information requested is held by GMP.

Please see the attached documents for the following forms:

- Sex Offender Notification Form
- Record of Foreign Travel Notification Form.

**Record of foreign travel notification by a  
registered sex offender for police records  
Official Sensitive when complete**



This form comprises of three sections.

The information requested in the first section **MUST** be provided by the offender in all cases where such information is available. Foreign travel notifications must be made 7 days before the anticipated date of departure where the information is held by the offender. Where the information is not known 7 days before departure, the offender must give the foreign travel notification at least 12 hours before departure. The information which must be notified includes the departure date, the destination country (or first country if there is more than one) and such other information (where it is known to the offender) prescribed in legislation. The offender should be warned that if it later becomes clear that he/she was in possession of any of the specified information and did not provide it 12 or more hours prior to departure, he/she will be liable to be prosecuted. An offender who fails to comply with the requirements set out above without reasonable excuse, or who provides the police with information which he or she knows to be false, could be sent to prison for up to 5 years.

The offender may be asked to provide the information in the second section, but he/she is not obliged to provide it.

**SECTION ONE**

URN

Date & Time Attended

Name(s) (as currently notified)

Home Address (as currently notified)

Date of Birth

Passport No.

Date and point of departure from the UK

Point

Destination country (or first country if more than one)

Point of arrival in that country

Any other countries to be visited in addition to  
the initial destination country

Dates on which he/she intends to stay in any  
country being visited

The carrier(s) he/she will use to travel to and  
from the United Kingdom and between any  
other countries

Details of accommodation arrangements in  
any country being visited

Does the subject know when they will be returning

Date of re-entry to the United Kingdom – If  
not known on return to UK regulations require  
person to RE NOTIFY at Police station with in 3

Point of arrival on return to the United Kingdom

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**GREATER MANCHESTER  
POLICE**



**SECTION TWO**

The following information does not have to be provided but, if provided, it should be noted here.

Purpose of visit

Are you subject to any licence condition or  
order that prevents you from leaving the UK or  
visiting a particular country?

Mode of travel to departure point

Booking reference number/booking agent

The names of anyone travelling with you and  
your relationship with them

People you are staying with in foreign country  
and details of any children

Departing Flight No

Departing Connecting Flight No.

Arrival Flight No.

Arrival Connecting Flight No.

**SECTION THREE**

This section is administrative information to be completed by the police officer or other authorised person at a police station.

Date of notification of travel

Date of notification of return - must be within  
3 days of return

Date and location where first notification of  
this trip was made (if applicable)

**SIGNATURES**

Offender's signature

Officer/Staff Electronic signature:

Officer Details

Pin:

Rank:

Station:

**A COPY OF THIS FORM SHOULD BE GIVEN TO THE OFFENDER.**

**SEX OFFENDERS NOTIFICATION FORM**  
**Part 2 of the Sexual Offences Act 2003**



This form should be completed by a police officer or other authorised person at a prescribed police station when a sex offender who has been convicted of an offence provides information to fulfil their obligations under the Act. When completed, a copy of this form should be given to the offender as an acknowledgement of their notification, as required by the Act.

URN

Date & Time Attended:

SPECIFY THE TYPE OF OR REASON FOR NOTIFICATION

Annual notification

Other Freetext

PNC/VISOR CHECK PERSON

PNC Checked

PNC Not Checked Reason

PNC ID

CRO

VISOR Ref No

Notification end date:

What date does this person come off the register

NOTIFICATION DETAILS

Name Xxx Xxxx

Aliases/ Including social media user names

Date/place of birth

National Insurance No.

Date of conviction/court ()

Offence

Initial/current registered address

Initial/current registered address (If the RSO is registering as NFA, details of the locations where they can regularly be found N/A.

Address Date From

Landline Number

Mobile Number

Email Address

**SEX OFFENDERS NOTIFICATION FORM**  
**Part 2 of the Sexual Offences Act 2003**

**GREATER MANCHESTER**  
**POLICE**



**ADDRESSES RESIDED OR STAYED AT WHERE A CHILD IS KNOWN TO LIVE**

**IMPORTANT: REQUIRED FOR CHILD SAFEGUARDING**

This section records all addresses that the RSO stays at or resides, where a child is known to normally live. The period of time that the RSO is staying there has to be notified, regardless of whether the child is there at the same time as the RSO. Effectively we need to know all addresses that the RSO might stay at, where a child normally resides.

**PHOTOGRAPHS / FINGERPRINTS / DNA**

The Sexual Offences Act 2003 gives the police power to take fingerprints from and/or photograph all registered sex offenders when making a notification at a Police Station for identification purposes.

**Photograph taken?**

**Fingerprints?**

**Issuing Authority**

**SEX OFFENDERS NOTIFICATION FORM**  
**Part 2 of the Sexual Offences Act 2003**

**GREATER MANCHESTER**  
**POLICE**



**DOCUMENTS**

| Type | Number | Nationality | Country of Issue | Start | Expiry | DOB | Name |
|------|--------|-------------|------------------|-------|--------|-----|------|
|------|--------|-------------|------------------|-------|--------|-----|------|

**SOCIAL NETWORKING NAMES**

(If RSO questions this refer them to their Offender Manager for more information)

| Type | Name | Other Desc | Primary |
|------|------|------------|---------|
|------|------|------------|---------|

**MONITORING**

Offender Informed that his/her movements may  
be monitored including any vehicle used

(If RSO questions this refer them to their Offender Manager  
for more information)

**CONTRAVENTION OF NOTIFICATION REQUIREMENTS**

Has the offender contravened any of the  
requirements under the Sexual Offences Act 2003

Contravention details

(i.e. "2 days late on periodic notification)

Reported for offence

**SEX OFFENDERS NOTIFICATION FORM**  
**Part 2 of the Sexual Offences Act 2003**



CURRENT VEHICLE / VEHICLES

| Registration | Make | Model | Colour |
|--------------|------|-------|--------|
|--------------|------|-------|--------|

DEVICES

| Type | IMEINo | IMEINo2 | Network | SerialNo | Other | Make | Model | Colour | Number |
|------|--------|---------|---------|----------|-------|------|-------|--------|--------|
|------|--------|---------|---------|----------|-------|------|-------|--------|--------|

BANK / CREDIT CARD / POST OFFICE / ACCOUNT DETAILS

**SEX OFFENDERS NOTIFICATION FORM**  
**Part 2 of the Sexual Offences Act 2003**

**GREATER MANCHESTER**  
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**ADDITIONAL/WORK/QUALIFIED/HOME ADDRESSES**

Address (Temporary or other address at which the offender has stayed or resided for a period of 7 days (continuously or 2 or more periods in any 12 month period), i.e. friends / parents etc. E.g. this includes a family holiday for 7 days or more within a year)

**Address**

**Type**

**Date Effective From**

**Date Effective To**

**ADDITIONAL INFORMATION**

This section of the form should be used for ANY additional information provided by the nominal where there is not currently a suitable box for such information – i.e. details of electronic devices held, information about people they were with when they attended the station, information that they are required to provide as part of a court order etc.

**OFFICER COMPLETING THE NOTIFICATION FORM**

I hereby acknowledge notification of the information set out above:

**Officer name**

**Officer Reporting Base Station**

**Rank/Registered No.**

**Police Station where Registered**

**Officer/Staff Electronic signature**

**OFFENDER'S SIGNATURE**

I hereby acknowledge notification of the information set out above:

**Name**

**Signature**

**Date**

**Refused to Sign**

**Copy given to Subject**

There is no legal requirement on the offender to sign this form. Refusal or failure to sign will not invalidate this form.

Notification obligations endorsed at end of form.