



Date: 16/10/2025
Our ref: 01/FOI/25/015527/S

FREEDOM OF INFORMATION REQUEST REFERENCE NO: 01/FOI/25/015527/S

I write in connection with your request for information dated 22/09/2025, received by Greater Manchester Police (GMP) for the following information:

- 1. I would like to know what the new post-2024 digitised process is for GMP staff who take down sensitive personal information from registered sex offenders during notifications made under the sex offenders notification requirements? If there are official policies / procedures governing this could I please have a copy of them?*
- 2. I would also specifically like to know why the Serial Numbered sequential carbon copy book that GMP used pre-2024 to log notifications was replaced? and what staff now have to log this sensitive personal information on? If there is a process / procedure, can I please have a copy of it.*
- 3. Lastly, I would like to please know how this information is stored and disposed of? If there is a process/procedure, can I please have a copy of it?*

Result of Searches

Following receipt of your request searches were conducted within Greater Manchester Police (GMP) to locate information relevant to your request. I can confirm that the information you have requested is held by GMP.

1. There are no new procedures. Enquiry Counter Officers fill out the relevant information on a tablet instead of a written form in line with the Sex Offender Requirements written in law.
2. Prior to the new digitised SOR app being brought into use, a carbonated paper copy of the SOR notification requirements was used. The new digitised process was

introduced as a way of improving the speed of processing the SOR notifications within GMP, as previously there could have been delays and issues reading handwriting from the carbonated forms.

3. SOR notifications are stored and disposed of by GMP in accordance with GDPR standards.